

## Notice of 31st Annual General Meeting

Notice is hereby given that the 31st Annual General Meeting of the shareholders of **INVEST CAPITAL INVESTMENT BANK LIMITED** will be held at **02.30 p.m** on **Friday, 27<sup>th</sup> October, 2023** at ICMA Pakistan's Auditorium, Main Campus, Gulshan-e-Iqbal, Karachi to transact the following business:

### **ORDINARY BUSINESS**

1. To confirm the minutes of the Extra Ordinary General Meeting of the Shareholders held on 31<sup>st</sup> July 2023.
2. To receive, consider and adopt the audited financial statements together with the Directors' and Auditors' reports thereon for the year ended 30<sup>th</sup> June 2023. These audited financial statements will be placed on our website [www.icibl.com](http://www.icibl.com).
3. To appoint auditors and fix their remuneration for the year ending 30<sup>th</sup> June, 2024. The present auditors M/s RSM Avais Hyder Liaquat Nauman , Chartered Accountants, have retired and being eligible for reappointment have given their consent to act as external auditors of the Company for the year 2023-24

### **OTHER BUSINESS**

4. To consider any other business with the permission of the Chair.

By Order of the Board

**Karachi**

October 06, 2023

**M. Naim Ashraf**

Company Secretary

### **NOTES:**

1. The Members' Register will remain closed from 20<sup>th</sup> October 2023 to 27<sup>th</sup> October 2023 (both days inclusive). Transfers received in order at the office of the Share Registrar of the Company by the close of business on 19<sup>th</sup> October 2023 will be treated in time.
2. A Member entitled to attend and vote at the General Meeting of Members is entitled to appoint a proxy to attend and vote on his/her behalf.
3. The members who are willing to attend and participate at the AGM through Video-link are required to register their particulars by sending an email at [naim.ashraf@icibl.com](mailto:naim.ashraf@icibl.com) Such Members are requested to register by providing their credentials as follows with subject "Registration for ICIBL's AGM":

Name of Shareholder	No. of shares held	Folio number / CDC Acct. No.	CNIC No. with scanned copy	Mobile No.	Email ID

Video-link and login details will be shared with only those members whose emails, containing all the required particulars are received at the given email at least 48 hours before the time of AGM.

#### **4. Video Conferencing Facility**

In accordance with the provisions of the Companies Act, 2017, if the Company receives consent from the members holding in aggregate 10% or more shareholding, residing in a city other than Karachi, to participate in the meeting through video conference at 14 days prior to the date of the AGM, the Company will arrange video conference facility in that city subject to availability of such facility in that city. In this regard, a formal request must be submitted at the registered address of the Company or through email at [naim.ashraf@icibl.com](mailto:naim.ashraf@icibl.com).

#### **5. Proxy**

The instrument appointing proxy and the power of attorney or other authority, under which it is signed or a notarially certified copy of the power of attorney must be deposited at the office of Share Registrar of the Company, **M/S CorpTec Associates (Private) Limited, 503-E, Johar Town, LAHORE** at least 48 hours before the meeting.

#### **6. The CDC account holders will further have to follow the under mentioned guidelines as laid down by the Securities & Exchange Commission of Pakistan:**

##### **A- For attending the meeting:**

- (i)** In case of individuals, the account holders or sub-account holders and/or the persons whose shares are in group accounts and their registration details are uploaded as per CDC Regulations shall authenticate their identity by showing their original Computerized National Identity Cards (CNICs) or original passports at the time of attending meeting.
- (ii)** In case of corporate entities, the Board of Directors resolution/ power of attorney with specimen signatures of the nominees shall be produced (unless it has been provided earlier) at the time of the meeting.

##### **B- For appointing proxies :**

- (i)** In case of individuals, the account holders or sub-account holders and/or the persons whose shares are in group accounts and their registration details are uploaded as per CDC Regulations shall submit the proxy forms accordingly.
- (ii)** The proxy form shall be witnessed by two persons whose names, addresses and CNIC numbers shall be mentioned on the form.
- (iii)** Attested copy of CNIC or the passport of the beneficial owner and the proxy shall be furnished with the proxy form.
- (iv)** The proxy shall produce his/her original CNIC or original passport at the time of the meeting.
- (v)** In case of corporate entities, the Board of Directors resolution/ power of attorney with specimen signature of the person nominated to represent and vote on behalf of the corporate entity, shall be submitted (unless it has been provided earlier) along with proxy form to the Company.

#### **7. Conversion of Physical Shares**

As per Section 72 of the Companies Act, 2017, every existing company is required to replace its physical shares with book-entry form within a period not exceeding four years from the commencement of the Act. In this regard, SECP through its letter No.

CSD/ED/Misc./2016-639-640 dated March 26, 2023 has advised all the listed companies to pursue their shareholders who still hold shares in physical form, requiring them to convert their shares in book-entry form. Holding shares in book-entry form has numerous benefits including secure custody of shares, instantaneous transfer of ownership and no risk of damage, loss or forged or duplicate certificates. Therefore, shareholders having physical shares are requested to convert their shares into book-entry form by opening CDC sub account with any of the brokers or an Investor account directly with CDC. In this regard such shareholders may contact our Share Registrar also.

- 8.** Members are requested to notify any change in their addresses immediately to the Share Registrar of the Company.